



Health & Safety Plans: Status Report to the Board of Directors

Current Status of Key Safety Areas:

Area:	Network Status:	School Specific Notes:
Fire	(*) All campuses have a fire drill procedure & schedule in place (written procedure, with maps). (*) All teachers were trained on campus specific fire drill procedure prior to school starting and ongoing. (*) Full time employees of the network have been trained on how to use a fire extinguisher.	LCS: trained all TA's, too.
Earthquake	(*) All campuses have earthquake procedure & schedule in place (written procedure, with maps). (*) All teachers were trained on campus specific earthquake drill procedure prior to school starting and ongoing.	
Lock down	(*) All campuses have procedure in place (written procedure, with maps). (*) All teachers were trained on campus specific drill procedure prior to school starting.	
Injury & Illness	(*) Each campus has a procedure & all teachers & classroom assistants have been trained. (*) All employees with direct contact with children have been trained on Blood Borne Pathogens and CPR/First Aid.	LCS: TA's will be trained in CPR/First Aid on 09/29/11.
General Safety	(*) Network-wide CPR/First Aid Trainings were conducted during Institute. (*) All employees are finger printed by the Department of Justice prior to being hired. (*) All employees of the school have been trained on Child Abuse Reporting. (*) During the first month of school, all parents have been informed of campus specific safety procedures (student handbook).	LCW: All full time employees will be trained on child abuse reporting and sexual harassment (October/November).
Needs	(*) Finalize bolting of furniture to walls by the end of September. (*) Replenishing ER kits/disaster preparedness supplies by the end of September.	



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Safety & Risk Management Framework: Going Forward

Goal:	Status:
Larchmont Schools is compliant with all JPA requirements to have a sound risk management program.	Complete. <i>Changes are made by the Safety Committee as the Larchmont Network learns of ways to improve/enhance safety & risk management program (audit report from Poms, monthly walk throughs, claims reporting). All employees who have a responsibility in safety are trained (see page 1). Safety Committee meets quarterly.</i>
Safety Plan is approved by the Board and updated annually.	Edits are in development. <i>This presentation is a status update and as we make our network wide plan more cohesive, we will seek Board approval to replace current plan. Student handbooks and current safety plan provides necessary information.</i>
Safety Committee is established and maintains the documentation, training and maintenance of the Larchmont safety & risk management program.	Complete and ongoing. <i>Safety Committee will document minutes and agendas of their meetings, use resources such as CAL OSHA, SafeSchools, JPA, Poms & Associates, and LA Leadership Consortium For Safety & ER Preparedness to make enhancements to safety plans.</i>
Employees are aware of who is responsible for safety standards at their site and are aware of their own safety responsibilities as an employee of Larchmont Charter School, Inc.	Complete. <i>Prior to school starting, trainings were conducted via SafeSchools, SoCal CPR, and campus-site specific procedure trainings.</i>