

**Larchmont Charter Schools  
MINUTES  
Board of Directors Meeting  
668 S. Catalina Avenue  
Los Angeles, CA 90001  
September 14, 2011**

**OPEN SESSION**

- The meeting was called to order at 6:38 P.M. by Danny Corwin, Chair.
- Names with “X” indicates present:

Board of Directors:			
Dragon, Kriste	X	Loeb, Gabi (Treas)	X
Straub, Gene		Wright, Richard	X
Lee, Susan	X	Medina, Amber	X
Cade, Carl		Lara, Alicia	X
Corwin, Danny (Chair)	X	Jaeger, Nicole	X
Francis, Marya (Sec)	X	Hutchinson, Rebecca	X

Larchmont Schools & ExED Staff:			
Brian C. Johnson (Executive Director)	X	Kristin Droege (LCW Principal)	X
Dolores Patton (LCS – Head of Elementary School)	X	Graham Dye (ExED)	X
Myra Salinas (Assist Principal)	X	Rebecca Bailey (Deve. Associate)	X
Rick Esquivel (LCS – Head of Middle School)	X	Margaret Winn (Business Manager)	X

- **Quorum:** Yes

**1. Public Comment**

- A Founding Parent, Angus, noted that although he recognizes the Board thoughtfully discussed the Founding Parent Policy; he is dismayed to hear that the Board’s decision was to discontinue the Founding Parent policy at both Larchmont Charter and Larchmont Charter-West Hollywood.
- A second Founding Parent, Stephanie, asked the Board if the decision to discontinue the Founding Parent Policy was in the best interest of the schools and of the school community.
- A third Founding Parent noted his educational background and how the education provided by Larchmont Charter School and Larchmont Charter-West Hollywood is exceptional and is dismaying to hear that

**2. Update on the Communication around the new Founding Parent Policy**

- Brian C. Johnson noted that outreach to Founding Parents about the discontinuation of the Founding Parent Policy was not the best.
- Richard Wright noted that while the Founding Parent concept adds highly dedicated parents to the school communities at Larchmont Charter School and Larchmont Charter School- West Hollywood, the process of the Founding Parent Policy is inherently subjective.
- Nicole Jaeger stated that she found the decision to discontinue the Founding Parent Policy painful, but that due to the inability to find a fair and consistent process consistent with the mission of the Larchmont Schools and the charter, the Founding Parent Policy was no longer the best option
- Danny noted that the Larchmont Schools needs to do a better job in providing an equal opportunity to each family for enrollment at either Larchmont Charter School or

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Larchmont Charter School- West Hollywood, and that the Founding Parent Policy did not further that goal.

**3. Approval of the August 21, 2011 and August 23, 2011 Minutes**

- Alicia motioned to approve the August 21, 2011 and August 23, 2011 minutes contingent upon the revision to the August 23, 2011 minutes; Susan seconded. The minutes were unanimously approved contingent upon the corrections.
- **Susan was not at the 23<sup>rd</sup> meeting; Rebecca H. did not vote on the Tech. Contract**

**4. Finance**

- The July 2011 financials, inclusive of the July 2011 CAO, LCS and LCW Income Statements, Cash Flow Analyses, Balance Sheets, Check Register and Monthly Fundraising Report, will be presented to the Board at the October 4, 2011 meeting.

**5. High School Update**

- Richard motioned to approve the revised material amendment in response to LAUSD comments; Nicole seconded. The revised material amendment in response to LAUSD comments was unanimously approved.

**6. Health and Safety Update**

- Margaret Winnen presented the Health and Safety Update, noting that Larchmont Charter School and Larchmont Charter School- West Hollywood are in compliance with the Health and Safety Goals.
- Susan noted that from a student welfare and health perspective, Larchmont Charter School and Larchmont Charter School- West Hollywood need to think more broadly about insuring the health and safety of all students on all campuses.
- Brian requested that Rick bring reflections on health and safety measures at Larchmont Charter School- Middle at the October 4, 2011 Board meeting.

**7. Goals Part I**

- Brian noted that educational, community, operational soundness and diversity goals were all approved at the June 6, 2011 Board meeting.
- Alicia motioned to approve the revised Operational Soundness Goal; Kriste seconded. The revised Operational Soundness Goal was unanimously approved.
- Susan motioned to approve the Diversity Goals; Kriste seconded. The Diversity Goals were unanimously approved.
- Brian noted that the community surveys which we measure against Community Goals be altered to ask questions that will better help the schools and Board understand satisfaction with the Larchmont Charter School or Larchmont Charter School- West Hollywood experience.
- Brian noted that in the future, 100% of all families who exit the schools will be surveyed.
- Alicia suggested that the Board look in to opportunities to gauge community satisfaction through random, in person or phone call surveys.
- Kriste suggested that the Board expand its definition of community to also survey students, especially high school students, and Board members.

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**8. School Leaders Update**

- Kristin noted that Larchmont Charter-West Hollywood is has already developed a strong working relationship with the Selma Avenue administration at its middle school site.
- Rick noted that Larchmont Charter School-Middle is excited to have a new class of 8<sup>th</sup> graders.
- Dolores stated that Larchmont Charter School- Elementary has done an incredible job making use of the spaces that were not previously maximized prior to the re-negotiation of the lease with Hollygrove, including the creation of an outdoor classroom.
- Myra noted that Larchmont Charter School created a clean campus plan targeted at developing a campus that shows the students and school community are valued and expresses the expectation that the school community will

**9. Facilities Update and Capital Campaign Update**

- Brian noted that Chava Danielson, an LCS parent and also the contracted architect for Larchmont Schools, Inc., recently presented multiple facilities development options to Larchmont Charter School- Elementary as part of Larchmont Schools, Inc. long term facilities plans.

**10. Public Comment**

- There were none.

**11. Executive Director Comments-** there were none.

**12. Board Chair Comments-** there were none.

**13. Closed Session**

**14. New Business**

- There was no new business.

**15.** The meeting was adjourned at 8:45 P.M.