

Larchmont Charter Schools
MINUTES
Board of Directors Meeting
Larchmont Charter School- West Hollywood Assembly Room
1265 N. Fairfax Ave. Los Angeles, CA 90046
September 11, 2012

OPEN SESSION

- The meeting was called to order at 6:40 P.M. by Danny Corwin, Chair.
- Names with "X" indicates present:

Board of Directors:			
Amato, John	X	Jaeger, Nicole	X
Brownson, Kim Patillo	X	Lara, Alicia	X
Cade, Carl	X	LaVan, Ena	
Corwin, Danny (Chair)	X	Lipsitz, Jane	X
Feuerstein, Mark		Loeb, Gabi (Treasurer)	X
Francis, Marya (Secretary)	X	Medina, Amber	
Grouf, Nick	X	Wright, Richard	X
Hutchinson, Rebecca	X		

Larchmont Schools Staff:			
Eugene D. Straub (Executive Director)	X	Betsy Cavalier (LCS Elementary Co-Principal)	X
Kristin Droege (LCW Principal)	X	Rebecca Bailey (Development)	X
Rick Esquivel (LCS Middle Principal)	X	Kelly Theofanis (EdTec)	X
Dolores Patton (LCS Elementary Co-Principal)	X		

- **Quorum:** Yes

1. Public Comment

- LCS parent Dr. Michelle Golland spoke about bullying issues.

2. Approve June 12, 2012 and August 11, 2012 Minutes

- Nicki motioned to approve the June 12, 2012 minutes; Gabi seconded. The June 12, 2012 minutes were unanimously approved.
- Nicki motioned to approve the August 11, 2012 minutes; Gabi seconded. The August 11, 2012 minutes were unanimously approved.

3. Finance

- Richard motioned to approve the Unaudited Financial Report; Gabi seconded. The Unaudited Financial Report was unanimously approved.
- John motioned to approve the 2011-2012 CSR Applications for LCS and LCW; Carl seconded. The 2011-2012 CSR Applications for LCS and LCW were unanimously approved.
- Kelly Theofanis of EdTec presented the 2012-2013 General Budget Update.
- Kim motioned to approve 2012-2013 Consolidated Application and Assurances for LCS and LCW; Alicia seconded. The 2012-2013 Consolidated Application and Assurances for LCS and LCW were unanimously approved.
- Carl motioned to approve the Technology Acquisition Plan; Richard seconded. The Technology Acquisition Plan was unanimously approved.

4. CST Overview

- Gene shared the preliminary LCS and LCW CST results with the Board but because they are not yet final, the numbers will be announced to the LCS and LCW communities once the state finalizes them.

5. School Leaders Update

- Rick noted that the LCS Secondary now provides middle and high school students with an Advisory Program, which is designed to support students with their whole growth.

Larchmont Charter Schools
MINUTES
Board of Directors Meeting
Larchmont Charter School- West Hollywood Assembly Room
1265 N. Fairfax Ave. Los Angeles, CA 90046
September 11, 2012

- Dolores and Betsy updated the Board on their co-leadership model at LCS Elementary.
- Kristin noted that the LCW faculty focused a lot of time and attention before the start of school towards honing their student achievement data formatting and analysis methods so that data will be more effectively leveraged in evaluating student progress.

6. Approve amendment to Articles of Incorporation

- Kim motioned to approve the amendment to the Articles of Incorporation; John seconded. The amendment to the Articles of Incorporation was unanimously approved.

7. Approve updated Bylaws

- Richard motioned to approve the updated Bylaws; Carl seconded. The updated Bylaws were unanimously approved.

8. Approve Whistleblower Policy

- John motioned to approve the Whistleblower Policy; Nick seconded. The Whistleblower Policy was unanimously approved.

9. Approve Document Retention and Destruction Policy

- John motioned to approve the Document Retention and Destruction Policy; Jane seconded. The Document Retention and Destruction Policy was unanimously approved.

10. Approve Conflict of Interest Policy

- John motioned to approve the Conflict of Interest Policy; Jane seconded. The Conflict of Interest Policy was unanimously approved.

11. Approve LCW charter renewal petition resolution

- Marya motioned to approve the LCW charter renewal petition resolution; Nicki seconded. The LCW charter renewal petition resolution was unanimously approved.

12. Public Comment

- There were none.

13. Executive Director Comments

- Gene updated the Board on two main Larchmont Schools priorities: facilities- the improvement of existing facilities and the continued search for a high school site, and the LCW Charter Renewal process this Fall.

14. Board Chair Comments

- Danny noted that the November Board of Directors meeting has been re-scheduled to Tuesday, November 13th.

15. Closed Session for Real Estate Negotiations

- There was nothing to report.

16. New Business

- There was no new business.

17. The meeting was adjourned at 9:45 P.M.