

**Larchmont Charter Schools**  
**MINUTES**  
**Board of Directors Meeting**  
**1265 N. Fairfax Ave. Los Angeles, CA 90046**  
**February 7, 2012**

**OPEN SESSION**

- The meeting was called to order at 6:54 P.M. by Danny Corwin, Chair.
- Names with "X" indicates present:

Board of Directors:			
Brownson, Kim Patillo		Jaeger, Nicole	X
Corwin, Danny (Chair)	X	Lara, Alicia	
Cade, Carl		LeVan, Ena	
Dragon, Kriste		Lee, Susan	
Feuerstein, Mark	X	Lipsitz, Jane	X
Francis, Marya (Sec)	X	Loeb, Gabi (Treas)	X
Grouf, Nick	X	Medina, Amber	X
Hutchinson, Rebecca	X	Wright, Richard	

Larchmont Schools & ExED Staff:			
Brian C. Johnson (Executive Director)	X	Rick Esquivel (LCS – Head of Middle School)	X
Gene Straub (Executive Director)	X	Myra Salinas (LCS Assistant Principal)	X
Kristin Droege (LCW Principal)		Graham Dye (ExED)	X
Dolores Patton (LCS – Head of Elementary School)	X	Rebecca Bailey (Development)	X

- **Quorum:** Yes
1. **Public Comment-** there was none.
  2. **Approval of the January 11, 2012 Minutes**
    - Gabi Loeb motioned to approve the January 11, 2012 minutes; Nicole Jaeger seconded. The January 11, 2012 minutes were unanimously approved.
  3. **Approval to the Board of Directors**
    - Nicki motioned to approve Nick Grouf, Kane Lipsitz, Mark Feuerstein, Ena LeVan and Kim Patillo Brownson to the Board of Directors; Rebecca Hutchinson seconded. The motion to approve Nick Grouf, Jane Lipsitz, Mark Feuerstein, Ena LeVan and Kim Patillo Brownson to the Board of Directors was unanimously approved.
  4. **Nomination and approval of the extension of Danny Corwin as Board Chair through March 1, 2013**
    - Marya motioned to approve the extension of Danny Corwin as Board Chair through March 1, 2012; Gabi seconded. The motion to approve to approve the extension of Danny Corwin as Board Chair through March 1, 2013 to the Board of Directors was unanimously approved.
  5. **Approve 9<sup>th</sup> grade enrollment numbers for 2012-2013**
    - Brian recommended that if the Board approved the 9<sup>th</sup> grade enrollment at 60 students, Gene return at the March 8, 2012 Board meeting with a full budget reflecting this enrollment figure in order to insure that this is the right decision.
    - Marya motioned to approve a targeted 9<sup>th</sup> grade enrollment at 60 students for 2012-2013 with a full review at the March 6, 2012 Board meeting; Gabi seconded. The motion to approve a targeted 9<sup>th</sup> grade enrollment at 60 students for 2012-2013 with a full review at the March 6, 2012 Board meeting was unanimously approved.

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- 6. Clarify that the Board term for Board Member Alicia Lara (who was approved for our Board on January 11, 2011) extends through January 11, 2013 per our bylaws**
  - Nicki motioned to approve the clarification of the Board term for Board Member Alicia Lara (who was approved for our Board on January 11, 2011) extends through January 11, 2013 per our bylaws; Rebecca seconded.
  
- 7. Nomination and approval of Alicia Lara as Board Vice Chair through January 11, 2013**
  - Marya motioned to approve the Nomination and approval of Alicia Lara as Board Vice Chair through January 11, 2013; Nicki seconded. The Nomination and approval of Alicia Lara as Board Vice Chair through January 11, 2013 was unanimously approved.
  
- 8. Clarify that the Board term for Board Members Gabi Loeb and Marya Francis (who were approved for our Board on March 1, 2011) extends through March 1, 2013 per our bylaws**
  - Nicki motioned to approve the clarification of the Board term for Board Members Gabi Loeb and Marya Francis (who were approved for our Board on March 1, 2011) extends through March 1, 2013 per our bylaws; Rebecca seconded.
  
- 9. Executive Director Transition Update**
  - Gene noted that he and Brian have worked together so that Gene is updated about all major impending projects that the Executive Director and Board are currently working on and that Brian has been extraordinarily helpful in identifying these projects and updating him thoroughly on each one.
  - Danny stated that Board members Susan Lee, Gabi Loeb and Alicia Lara will be creating a management plan to create clear expectations for the Executive Director role in order to insure that the transition process is as smooth as possible.
  
- 10. Finance**
  - Graham Dye presented the December 2011 financials inclusive of the December 2011 CAO, LCS and LCW Income Statements, Cash Flow Analyses, Balance Sheets, Check Register and Monthly Fundraising Report.
  - Gabi motioned to approve the December 2011 financials inclusive of the December 2011 CAO, LCS and LCW Income Statements, Cash Flow Analyses, Balance Sheets, Check Register and Monthly Fundraising Report; Mark Feuerstein seconded. The December 2011 CAO, LCS and LCW Income Statements, Cash Flow Analyses, Balance Sheets, Check Register and Monthly Fundraising Report were unanimously approved.
  - Nick Grouf motioned to approve account changes for the Executive Director transition contingent upon the correction of the new Executive Director's name from Gene Straub to Eugene D. Straub; Mark seconded. The motion to approve account changes for the Executive Director transition contingent upon the correction of the new Executive Director's name from Gene Straub to Eugene D. Straub was unanimous.
  
- 11. Lottery and Recruitment Update**
  - Rebecca motioned to approve the LCS Lottery Process and Numbers; Nicki seconded. The motion to approve the LCS Lottery Process and Numbers was unanimous.
  - Nicki motioned to approve giving the Executive Director the authority to determine the LCW Priority numbers to ensure board approved targets; Rebecca seconded. The motioned to approve giving the Executive Director the authority to determine the LCW Priority numbers to ensure board approved targets was unanimous.

**12. Student Achievement Update**

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- Dolores presented the LCS Elementary student achievement update for English Language Arts (ELA), noting that 76% of K-5<sup>th</sup> grade students score advanced or proficient compared to the school year-end goal of 86% advanced and proficient.
- Dolores noted that in math, the school year-end benchmark is for 89% of K-5<sup>th</sup> grade students to score advanced or proficient and that currently, 73% of students score advanced or proficient.

**13. School Leaders Update**

- Rick noted that LCS Middle will be holding a Town Hall on Monday, 2/13.
- Dolores noted that the LCS Elementary Jog A Thon is this Friday, 2/10.

**14. Facilities**

- Gene noted that the Friends of Larchmont Area Schools Bylaws will be reviewed and approved by the supporting organization Friends of Larchmont Area Schools instead of the Larchmont Schools Board of Directors.
- Marya motioned to approve the Friends of Larchmont Area Schools Board Members; Gabi seconded. The motion to approve the Friends of Larchmont Area Schools Board Members was unanimous.

**15. Reminder of the Form 700 filing due date on April 2, 2012 and filing procedures**

- Rebecca Bailey noted the due date for the 2011-2012 Form 700 and the filing process.

**16. Public Comment**

- There were none.

**17. Executive Director Comments**

- Brian thanked Eugene D. Straub, Kriste Dragon, Danny Corwin and the Larchmont Schools Board of Directors for allowing him the opportunity to serve as the Larchmont Schools Executive Director for the past two and a half years and noted that it has been an exceptional experience.

**18. Board Chair Comments-** there were none.

**19. New Business**

- There was no new business.

**20.** The meeting was adjourned at 9:31 P.M.