

**Larchmont Charter Schools
MINUTES
Board of Directors Meeting
1265 N. Fairfax Ave.
Los Angeles, CA 90046
December 6, 2011**

OPEN SESSION

- The meeting was called to order at 7:06 P.M. by Danny Corwin, Chair.
- Names with “X” indicates present:

Board of Directors:			
Dragon, Kriste	X	Loeb, Gabi (Treas)	X
Straub, Gene	X	Wright, Richard	
Lee, Susan	X	Medina, Amber	
Cade, Carl	X	Lara, Alicia	
Corwin, Danny (Chair)	X	Jaeger, Nicole	X
Francis, Marya (Sec)	X	Hutchinson, Rebecca	

Larchmont Schools & ExED Staff:			
Brian C. Johnson (Executive Director)	X	Kristin Droege (LCW Principal)	X
Dolores Patton (LCS – Head of Elementary School)	X	Graham Dye (ExED)	X
Myra Salinas (Assist Principal)	X	Rebecca Bailey (Development)	X
Rick Esquivel (LCS – Head of Middle School)			

- **Quorum:** Yes

1. Public Comment

2. Approval of the November 1, 2011 Minutes

- Gene Straub motioned to approve the November 1, 2011 minutes contingent upon the correction; Gabi Loeb seconded. The minutes were unanimously approved contingent upon the correction.

3. Finance

- Graham Dye presented the October 2011 financials inclusive of the October 2011 CAO, LCS and LCW Income Statements, Cash Flow Analyses, Balance Sheets, Check Register and Monthly Fundraising Report.
- Graham noted that the state is projecting a \$185-\$ 250 per pupil cut in funding.
- Gabi motioned to approve the October 2011 financials, inclusive of the October 2011 CAO, LCS and LCW Income Statements, Cash Flow Analyses, Balance Sheets, Check Register and Monthly Fundraising Report; Gene seconded. The financials were unanimously approved.
- Nicki Jaeger motioned to approve the 2010-2011 Audit; Gabi seconded. The 2010-2011 Audit was unanimously approved.
- Carl Cade motioned to approve the 1st Interim Report; Gene seconded. The 1st Interim Report was unanimously approved.

4. School Leaders Update

- There were none.

5. Lottery Update

- Brian noted that at LCS, 141 prospective students are currently in the 6th grade lottery and that 68 students are currently in the 9th grade lottery. Brian noted that LCS continues to work on its recruitment efforts to achieve the benchmark of 80 prospective students in the 9th grade lottery.
- Kristin noted that 238 prospective students are currently in the LCW lottery, for grades K-5.

6. Student Achievement Update

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- Kristin noted that beginning of year assessments are very different from other assessments given to LCW students throughout the rest of the school year, and that the beginning of year data is not accurately representative of how LCW students learn.

7. Facilities Update

- Brian noted that he is negotiating the lease terms for Larchmont Charter School- West Hollywood Primary Campus and that Larchmont Charter School Middle is good for one more year on it's current lease.

8. High School Update

- Brian noted that the Larchmont Schools sent out two letters of intent on potential high school buildings, and that one letter was accepted. He and the Board are continuing to move forward with this building.

9. Governance Working Group Update

- Danny noted that the Board is currently reviewing ten potential Board member candidates, three of whom have a strong fundraising background, five of whom come from the education field, and one with expertise in PR and another in facilities.

10. Review Draft Statement of Board's Commitment to Employees

- Brian noted that the Board wished to remind Larchmont Schools employees of their rights through the draft statement of the Board's Commitment to Employees, and stated that this will be included in the Employee Handbook once the statement is final.

11. Public Comment

- There were none.

12. Executive Director Comments- there were none.

13. Board Chair Comments- there were none.

14. Closed Session

- The board recessed into closed session at 9:10 and reconvened at 9:40. There were no action items to report.

15. New Business

- There was no new business.

16. The meeting was adjourned at 9:50 P.M.