

**Larchmont Charter Schools
MINUTES
Board of Directors Meeting
1265 N. Fairfax Ave.
Los Angeles, CA 90046
October 4, 2011**

OPEN SESSION

- The meeting was called to order at 6:41 P.M. by Danny Corwin, Chair.
- Names with “X” indicates present:

Board of Directors:			
Dragon, Kriste	X	Loeb, Gabi (Treas)	X
Straub, Gene	X	Wright, Richard	X
Lee, Susan	X	Medina, Amber	
Cade, Carl	X	Lara, Alicia	
Corwin, Danny (Chair)	X	Jaeger, Nicole	X
Francis, Marya (Sec)	X	Hutchinson, Rebecca	X

Larchmont Schools & ExED Staff:			
Brian C. Johnson (Executive Director)	X	Kristin Droege (LCW Principal)	X
Dolores Patton (LCS – Head of Elementary School)	X	Graham Dye (ExED)	X
Myra Salinas (Assist Principal)	X	Margaret Winnen (Business Manager)	X
Rick Esquivel (LCS – Head of Middle School)	X		

- **Quorum:** Yes

1. Public Comment

- Larchmont Charter School parent Peter Ellis congratulated the Board on their work on making our vision of the Larchmont Schools as a K-12th grade charter network into a reality and reminded the Board that they have a leadership role in the Larchmont Charter School Pledge Drive. Peter also asked that the Board engage the parent body actively in the preparation of adding a high school.

2. Approval of the September 14, 2011 Minutes

- Gene Straub motioned to approve the September 14, 2011 minutes contingent upon the attendance record being corrected to reflect that Gene was not present; Richard Wright seconded. The minutes were unanimously approved contingent upon the correction.

3. Finance

- Graham Dye presented the July 2011 and August 2011 financials, inclusive of the July 2011 and August 2011 CAO, LCS and LCW Income Statements, Cash Flow Analyses, Balance Sheets, Check Register and Monthly Fundraising Report.
- Gabi Loeb motioned to approve the July 2011 and August 2011 financials, inclusive of the July 2011 and August 2011 CAO, LCS and LCW Income Statements, Cash Flow Analyses, Balance Sheets, Check Register and Monthly Fundraising Report; Carl Cade seconded. The financials were unanimously approved.

4. Diversity

- Brian presented the 2010-2011 Retention Report, noting that Larchmont Charter School retained 92% of students and Larchmont Charter School- West Hollywood retained 94% of students last year.
- Richard motion to approve the 9th Grade Recruitment Goals and Plan contingent upon reviewing monthly updates on the recruitment process; Gene seconded. The 9th Grade Recruitment Goals and Plan were unanimously approved.

5. Goals Part II

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- Brian noted that the education goals for Larchmont Charter School- Middle need to be corrected because the numbers are off.
- Brian presented the education goals for Larchmont Charter School- Elementary, noting that the school aims to have 89% of students score Advanced or Proficient in Math and 86% of students score Advanced or Proficient in English/ Language Arts on the CST.
- Brian stated that Larchmont Charter School- West Hollywood aims to have 90% of students score Advanced or Proficient in Math as well as in English/ Language Arts.
- Susan motioned to approve the Educational and Community Engagement Goals; Gabi seconded. The Educational and Community Engagement Goals were unanimously approved.

6. School Leaders Update

- Kristin noted that students at Larchmont Charter-West Hollywood are excited to be holding student council elections.
- Rick noted that Larchmont Charter School- Middle is focusing on culture building, especially within 8th grade.
- Dolores noted that Larchmont Charter School- Elementary teachers are now using a data director tool to better manage student data and assessments.

7. LCW Growth for the 2012-2013 School Year

- Brian noted that Larchmont Charter School- West Hollywood would like to revise its growth plan for the 2012-2013 school year by expanding to 6th grade only.
- Brian noted that expanding by only one grade next year, LCW will be better prepared for to meet diversity recruitment goals, continue its positive relationship with Selma Avenue Elementary, and not over-burden staff.
- Carl motioned to approve LCW growth plans for the 2012-2013 school year contingent upon reviewing the revised financial model; Kriste seconded. The growth plans for the 2012-2013 school year were unanimously approved.

8. Public Comment

- There were none.

9. Executive Director Comments- there were none.

10. Board Chair Comments- there were none.

11. Closed Session

- The board recessed into closed session at 9:35 and reconvened at 10:15. There were no action items to report.

12. New Business

- There was no new business.

13. The meeting was adjourned at 10:20 P.M.