

Larchmont Schools MINUTES
Board of Directors Meeting
Larchmont Charter School- West Hollywood Assembly Room
1265 N. Fairfax Ave. Los Angeles, CA 90046
October 2, 2012

OPEN SESSION

- The meeting was called to order at 6:44 P.M. by Danny Corwin, Chair.
- Names with "X" indicates present:

Board of Directors:			
Amato, John		Jaeger, Nicole	
Brownson, Kim Patillo	X	Lara, Alicia	
Cade, Carl	X	LaVan, Ena	X
Corwin, Danny (Chair)	X	Lipsitz, Jane	X
Feuerstein, Mark		Loeb, Gabi (Treasurer)	X
Francis, Marya (Secretary)	X	Medina, Amber	X
Grouf, Nick		Wright, Richard	
Hutchinson, Rebecca	X		

Larchmont Schools Staff:			
Eugene D. Straub (Executive Director)	X	Betsy Cavalier (LCS Elementary Co-Principal)	X
Kristin Droege (LCW Principal)	X	Rebecca Bailey (Development)	X
Rick Esquivel (LCS Middle Principal)	X	Kelly Theofanis (EdTec)	X
Dolores Patton (LCS Elementary Co-Principal)	X		

- **Quorum:** Yes
- 1. Public Comment**
 - There were no public comments.
 - 2. Approve September 11, 2012 Minutes**
 - Amber motioned to approve the September 11, 2012 minutes; Carl seconded. The September 11, 2012 minutes were unanimously approved.
 - 3. Nominate and approve Alicia Lara as Board Vice Chair for the remainder of her current term in office**
 - Carl nominated motioned approve Alicia Lara as Board Vice Chair for the remainder of her current term in office; Danny seconded. Alicia Lara was unanimously approved as Board Vice Chair for the remainder of her current term in office.
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 - 4. Finance**
 - Carl motioned to approve the July 2012 and August 2012 Financials; Gabi seconded. The July 2012 and August 2012 Financials were unanimously approved.
 - Amber motioned to appoint Richard Wright as the Audit Sub-Committee; Gabi seconded. Richard was unanimously approved as the Audit Sub-Committee.
 - Gene noted that the Larchmont Schools are still in negotiations with the 6th street lease agreement terms, but presented a facility update.
 - Rebecca motioned to approve the resolution granting Eugene D. Straub as Executive Director the right to establish and maintain a First Clearing, LLC account for donations facilitated through Wells Fargo Advisors; Jane seconded. Eugene D. Straub was unanimously granted the right to establish and maintain a First Clearing, LLC account for donations facilitated through Wells Fargo Advisors.
 - 5. Approve additions to Personnel Handbook**
 - Carl motioned to approve the additions to the Personnel Handbook; Kim seconded. The additions to the Personnel Handbook were unanimously approved.

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6. Approve Physical Education Policy

- Ena motioned to approve the Physical Education Policy; Jane seconded. The Physical Education Policy was unanimously approved.

7. Review Health and Safety Plans

- Margaret Winnen, Director of Human Capital at Larchmont Schools, presented the Health and Safety update.

8. Presentation of CST Data Analysis

- Annice Weinstein of EdTec presented the CST Data Analysis, noting that LCS 6-8 is the top secondary school in the district and that LCS and LCW K-5 both rank in the top 20 elementary schools within LAUSD.

9. School Leaders Update

- Dolores and Betsy updated the Board on their partnership with EPIC.
- Rick noted that LCS Secondary is holding a community building event called Mix It Up Day in late October, during which students are encouraged to talk and hang out with others whom they don't normally interact with.
- Kristin noted that LCW has developed a new curriculum program for 6th grade literacy.

10. Charter Renewal Options

- Gene presented the charter renewal options, noting that LAUSD has advised Larchmont Schools that the most likely option to be approved is a material revision of the LCS charter to include LCW.
- Carl motioned to approve the pursuit of the material revision of the LCS charter to include LCW, Ena seconded. The material revision of the LCS charter to include LCW was unanimous.

11. Discussion of issues affecting 2013-2014 School Calendar

- The Board will re-visit the 2013-2014 school calendar discussion at the November 13, 2012 meeting.

12. Review of school demographic data and 2013-2014 LCS and LCW outreach and lottery plans

- Gene presented school demographic data, noting that at LCS, 39% of students are Title I eligible and 54% of students are non-white; at LCW, 25% of students are Title I eligible and 43% of students are non-white.
- Kristin noted that the LCW Title I percentage is off and that LCW will review its data.
- Gene stated that outreach for the 2013-2014 school year is ongoing and noted that the only lottery preference other than those for siblings and existing Founding Parents is for Title I eligibility.

13. Public Comment

- There were none.

14. Executive Director Comments

- There were none.

15. Board Chair Comments

- Danny noted that the Larchmont Schools have existing anti-bullying policies in place at both LCS and LCW and that the Larchmont Schools do not tolerate bullying.

16. New Business

- There was no new business.

17. The meeting was adjourned at 9:15 P.M.